

# LINCOLNSHIRE ATHLETIC ASSOCIATION

## RULES AND CONSTITUTION

### 1. TITLE

“Lincolnshire Athletic Association” being the Association of men’s and women’s athletics in the county of Lincolnshire

### 2. DEFINITION.

The words “Lincolnshire” and “County” where used herein shall mean the County of Lincolnshire as geographically defined in the Local Government Act of 1972.

### 3. OBJECTS.

The Objects of the Association shall be:-

- a) To co-ordinate and manage athletics (all disciplines) in the County.
- b) To encourage, organise and promote, as well as develop athletics in the County.
- c) To represent the County on all appropriate bodies.
- d) To select and manage representative teams.
- e) To promote, organise and encourage the holding of athletic competitions, meetings, championships and events and to adopt the British Athletics/ U.K.A rules for competition.
- f) To assist British Athletics and England Athletics in the performance of their objects, powers and duties.

### 4. MEMBERSHIP.

Any club interested in amateur athletics, having its headquarters in the County of Lincolnshire provided such club is affiliated to England Athletics.

### 5. EXECUTIVE COMMITTEE.

The management of the Association shall be vested in an Executive Committee comprising:-

President	Minutes Secretary	Track and Field Secretary
Vice Presidents (Max 6)	Treasurer	Track and Field League Secretary
Chairman	Cross Country Secretary	Road Running Secretary
Vice Chairman	Officials Secretary	Combined Events Secretary
General Secretary	Records Secretary	Sportshall Athletics Secretary
Life Members	Auditor	

All of the above shall be elected at the Annual General meeting and have one vote.

In addition each member club shall be entitled to two representatives with power to cast one vote each. The Chairman to have the casting vote in the event of a tie.

6. EXECUTIVE COMMITTEE MEETINGS.

- a) The executive Committee shall meet at least once in every three months.
- b) Eight members shall form a quorum.
- c) A Special Executive Meeting may be summoned by the General Secretary, or by a requisition signed by any five members of the Executive Committee, provided at least seven days notice is given.
- d) The Executive Committee shall have the power to co-opt any person(s) they think fit for the purpose of serving on any Sub- Committee. Such person(s) shall be entitled to vote at Sub-Committee Meetings, but not at Executive Committee Meetings.

7. ANNUAL GENERAL MEETING.

The Annual General Meeting of the Association shall be held on the first Monday in October each year to receive the report of the Executive Committee, to receive the Statement of Accounts and Balance Sheet; to confirm and/or alter the Constitution; to elect the Executive Committee; to elect an Auditor; to elect representatives to appropriate bodies.

8. EXTRAORDINARY GENERAL MEETING.

- a) The Executive Committee may convene an Extraordinary General Meeting at any time provided that fourteen days notice be given to all members stating the purpose of the meeting. No other business may be considered at the meeting.
- b) An Extraordinary Meeting, under the above conditions, will be called, on receipt by the General Secretary of a requisition signed by ten clubs in membership, or 25% of the member clubs whichever is the least, stating the purpose. Such meeting shall be held within 28 days of the receipt of the requisition.

9. REPRESENTATION AT GENERAL MEETINGS.

Each member club shall be entitled to two representatives with power each to cast one vote in addition to the named Officers of the Executive Committee stated in 5.

10. NOTICE OF MOTION FOR GENERAL MEETINGS.

Any club entitled to vote at General Meetings, may submit a resolution for consideration at General Meetings, provided that a notice of the motion, in writing, shall have been deposited with the General Secretary at least twenty one days before the date of the General Meeting.

11. QUORUM AT GENERAL MEETINGS.

The quorum at General Meetings shall be eight.

12. FINANCE.

- a) The Executive Committee shall control the finances of the Association.
- b) The financial year shall be 1<sup>st</sup> April – 31<sup>st</sup> March.
- c) The Treasurer shall prepare detailed accounts and balance sheets at the end of each financial year. Such accounts and balance sheets shall be audited by the Associations auditor and presented at the next Annual Meeting.

13. RULES

- a) No rules may be altered, added to, or deleted except at the Annual General meeting or an Extraordinary General meeting called for that purpose.
- b) Any amendments to the rules to be proposed at the General meeting must be made in writing to the General Secretary of the Association at least twenty one days before the date of the meeting.

- c) Particulars of the proposed amendment(s) must be included in the Agenda for the meeting and circulated to members at least fourteen days prior to the meeting.
- d) Any proposal to alter a competition rule must be made to the General Secretary of the Association. It must be considered by the Executive Committee at its next meeting, and if approved by the Executive Committee it shall be submitted to the Annual General Meeting. Any alteration(s) made to a competition rule, confirmed and satisfied as above, must remain in force for at least two years after being accepted at the Annual General Meeting. Any proposed alteration to a competition rule defeated at an Annual General Meeting may not be re-introduced for at least two years.

#### 14. COUNTY CHAMPIONSHIPS.

- a) Individual County Championships are only open to those competitors who have the County Qualification as laid down in British Athletics/U.K.A. rules.
- b) In County Team Championships all members of the team must possess County qualifications.

#### 15. BADGE

The badge of the Association shall be the Lincoln Coat of Arms encircled with the inscription "Lincolnshire Athletic Association"

#### 16. LIABILITY.

All affiliated clubs shall be held equally liable for any debts that may be incurred by the Association. The Association undertakes to refund the amounts subscribed towards such debts at the first available opportunity. In the event of dissolution any assets shall be used for a purpose in keeping with the objects of the Association.

Last amended at AGM Oct 2013